

# FACTS YOU NEED TO KNOW ABOUT SIGMA: CHAMPS Information

This document contains pertinent information as it pertains to SIGMA and its association with CHAMPS: Outlining the changes that will take place and how providers will be affected. This document is broken down into the following sections Key Dates: Delays, Provider Enrollment, Claims, and Remittance Advice.

\*\*Please pay special attention to section Key Dates: Delays as this section notes the major impacts for providers.







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# **Key Dates: Delays**

### **Payments**

- Delay of payments from pay cycle 40 (pay date 10/5/2017) will be pushed into pay cycle 41 (pay date 10/12/2017).
- There will be no payments made for pay date 10/5/2017. Pay cycles 40 and 41 will be combined into pay cycle 41 (pay date 10/12/2017). Depending on Claim volume, some claim payments may also be delayed until pay cycle 42 (pay date 10/19/2017).

### Remittance Advice (RA)

- Due to adjudication being turned off and a delay in payment for pay cycle 40 (pay date 10/5/2017) there will also be no RA for pay cycle 40.
- The RA from pay cycle 40 (pay date 10/5/2017) will be pushed into pay cycle 41 (pay date 10/12/2017).





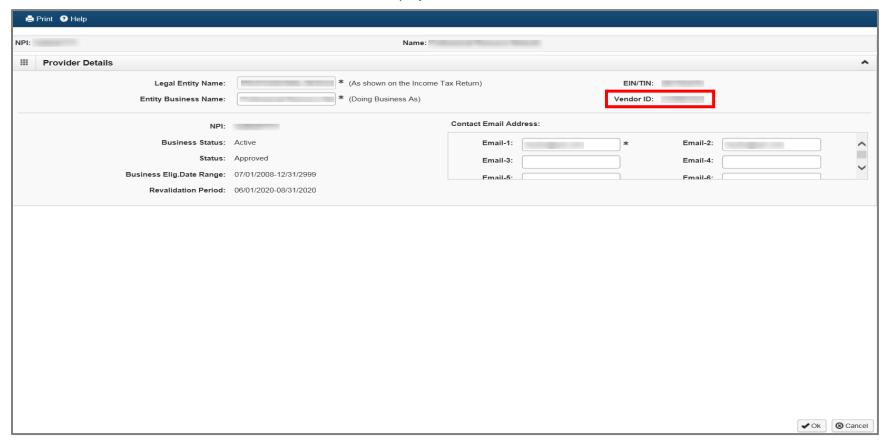
## **Provider Enrollment**

### **System of Record**

- CHAMPS is considered the system of record for address information.
  - If the address is changed in SIGMA, it will default back to the pay to address stored within CHAMPS. The only way to change this address is to contact the Provider Enrollment Unit.

### **Vendor ID Location**

• Provider Enrollment screens within CHAMPS will display the vendor ID:







### **Claims**

### **Claims Adjudication**

- Claims adjudicated through 9/20/2017 will be processed as usual for pay cycle 39 (pay date 9/28/2017).
- Adjudication for claims will be turned off Wednesday night, 9/20/2017 through Saturday, 9/30/2017.
  - All claim formats (Electronic and Direct Data Entry) will be accepted and assigned TCNs; the claim status will show "in process" in CHAMPS.
  - Claim adjustments and voids will still be accepted during this time and the new TCNs will show a claim status of "in process" in CHAMPS.
- Adjudication will be turned back on as of 10/1/2017 and CHAMPS will begin to process the held claims that were submitted between 9/21/2017 – 9/30/2017.

### **Electronic Claims Submission**

- HIPAA Files submitted 10/3/2017 10/6/2017 to the State of Michigan File Transfer Service (FTS) or directly uploaded into CHAMPS:
  - Will be loaded but no TCN will be generated until adjudication has caught up from the prior pay cycle 40 claims that were held. Files submitted between 10/3/2017 – 10/6/2017 will have a TCN load date of 10/7/2017.
  - 999 acknowledgements will be returned for files submitted during this time period.

#### **New Fdit**

- Billing provider is not active in SIGMA at the time of claim adjudication:
  - Claim Adjustment Reason Code (CARC) 208 National Provider Identifier Not matched.
  - Remittance Advice Remark Codes (RARC) N257 Missing/incomplete/invalid billing provider/supplier primary identifier

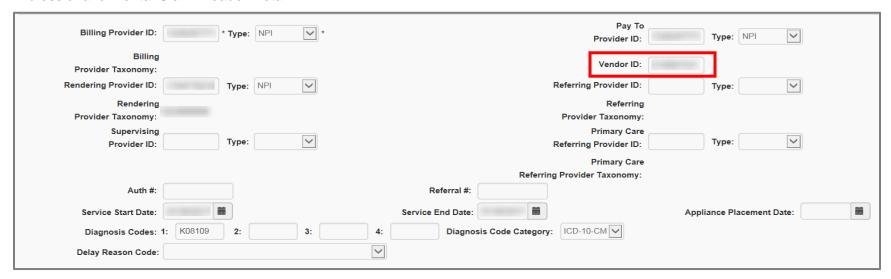




### **Vendor ID Location/Screen Changes**

Vendor ID stored on Claim header detail screen

### Professional & Dental Claim Header Detail:



#### Institutional Claim Header Detail:







# **Remittance Advice (RA)**

## **Paper RA Vendor ID Location**

• Paper RA will display the vendor ID on every page next to the EIN/TIN except for the first page of the RA:

\*\*Please note the dates shown are not relevant to SIGMA go live date of October 1, 2017.

Billing Provider NPI:	-	Name:	EIN/TIN:	Vendor ID:	Pay Cycle: 21	RA Number:	RA Date: 05/25/2017
FINANCIAL ADJUSTMENT	S						
Adjustment Type		Previous Balance		Adjustment Amount		Remaining Balance	
Balance Owed by Tax ID		\$0.00				\$0.00	
CLAIM SUMMARY							
Category	Count						
Paid	7						
Credited	0						
Denied	2						
GA	0						
Total Approved		\$0.00	Total Adjusted	\$0.00	Total Paid	\$0.00	
Warrant/EFT #:		Warrant/EFT Date: 05/25/2017					





### **Electronic HIPAA RA (835) Vendor ID Location**

• Electronic HIPAA Remittance Advice (835) will display the Vendor ID in loop 1000B – Payee Identification, REF02 Additional Payee Identifier segment:

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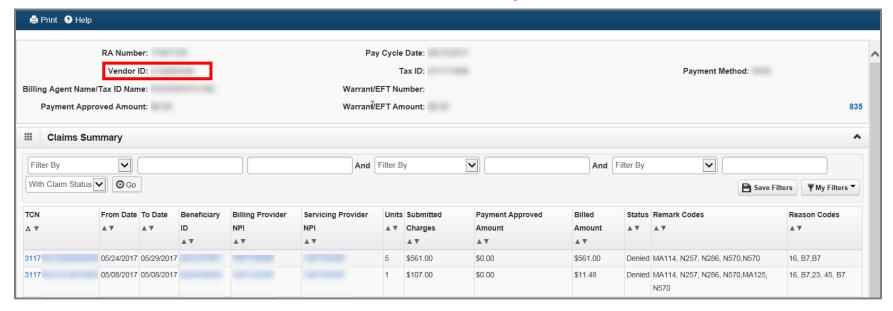




### **RA List screen Vendor ID Location**

• This screen will only display for those providers who are their own billing agents:

\*\*Please note the dates shown are not relevant to SIGMA go live date of October 1, 2017.







# **Appendix**

### Update(s):

• Effective 9/21/2017 statement removed and no longer valid, Direct Data Entry (DDE) DDE cutoff date will be Tuesday, 10/3/2017 at 5:00PM for pay cycle 41 compared to the normal Wednesday cutoff at 4:00PM. DDE cutoff date for pay cycle 41 will be the normal, Wednesday, October 4, 2017 at 4:00PM.

